



## **MIJENTE - Political Education Coordinator JOB Announcement**

**POSITION:** Political Education Coordinator  
**LOCATION:** Remote (any state/location)  
**REPORTS TO:** Managing Director  
**PAY SCALE:** \$37,000-\$39,500 Per-Year, Prorated  
**STATUS:** Part-time, Exempt

### **ORGANIZATION**

Mijente is a digital and grassroots hub for Latinx and Chicanx movement building and organizing. Launched in 2015, Mijente seeks to strengthen and increase the participation of Latinx people in the broader movements for racial, economic, climate, and gender justice. Mijente has since become a widely sought entry point and partner for Latinx people and communities across the United States, Puerto Rico, and internationally, to study and train together, to organize and grow power against, without, and within the state and to create the art, music, and space for healing that has transformed our network into a political home. As our organization grows, we are strengthening our organizing infrastructure and seeking individuals with a passion for movement-building and grassroots organizing. Mijente is part of a family of organizations: Mijente (501c4), Mijente Support Committee (501c3), Mijente PAC (political action committee).

### **POSITION SUMMARY**

We are looking for a Political Education Coordinator who can work with our team to lead the design, implementation and evaluation of Mijente's political education program. As the Political Education Coordinator at Mijente, you will be responsible for developing and implementing educational programs that empower Latinx and Chicanx communities to take action on key political issues, as well as conduct research and analysis to stay informed of political issues affecting the Latinx community.

The successful Political Education Coordinator has demonstrated experience in political education and community organizing, excellent communication and interpersonal skills. You should also have the ability to work collaboratively with a team, as well as independently.

### **RESPONSIBILITIES**

- Curriculum design, facilitation and leadership development
- Develop and coordinate Mijente Instituto content and curriculum
- Coordinate committees inside Mijente who provide strategic and technical advice to support educational work
- Develop and coordinate organizing/political education trainings
- Maintain and update Mijente Instituto tools and popular education materials, including the political education library, and toolkits.

- Coordinate with Mijente organizing staff in order to have curriculum that is aligned with organizing needs
- Support political education of members and staff
- Research and attend political education spaces/circles and stay up to date on the latest trends and opportunities
- Collect, organize and analyze data for the purposes of program evaluation and strategy
- Develop creative political education strategies and methodologies for trainings.
- Lead the systematization and evaluate the impact of organizing and political education initiatives, and make recommendations for future programing.

## **REQUIREMENTS**

- Demonstrated experience in Political Education and/or Community Organizing
- Strong knowledge of political issues affecting the Latinx, and Chicanx communities
- Strong project managements skills with ability to plan, implement, and evaluate programs
- Strong philosophical alignment and commitment to Mijente's theory of change and organizing model to win systemic and institutional change; and in the process, build the organization.
- Must have internet access to support Zoom calls and webinars
- Demonstrated ability to resolve conflicts while maintaining important and effective relationships;
- Can receive feedback and be willing to learn and develop skills to achieve desired outcomes.
- Ability to travel as needed following government regulations
- Effective time management skills
- Proficiency in Google Suite apps
- Bilingual (Spanish-English) preferred.

## **COMPENSATION & BENEFITS**

Salary is based on experience and location. This is a part-time position offers Paid Time Off (PTO), and health benefits, with the ability to become full-time.

## **TO APPLY**

Applications are reviewed on a rolling basis until the position is filled. To apply please submit your resume along with a cover letter via email as promptly as possible to [jobs@mijente.net](mailto:jobs@mijente.net) **Please include in the subject line the position title.** We cannot respond to telephone inquiries.

*Mijente is an equal opportunity employer and makes employment decisions on the basis of qualifications. We make a particular effort to recruit people of color, women, LGBTQ, and working-class people. Mijente policy prohibits unlawful discrimination in any employment decision based on pregnancy, childbirth or related medical conditions, race, religious creed, color, national origin or ancestry, physical or mental disability, medical condition, marital status, age, sexual orientation, or any other basis protected by federal, state or local law or ordinance or regulation.*